St Mawgan-in-Pydar Parish Council Meeting
St Mawgan Community Hall
Wednesday 11th November 2026 at 6.30pm

DRAFT MINUTES

122/26			**TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES**: **Present:** Vice Chair Cllr L McKenzie; Cllrs: M Sterling, N Shield, C Tyson, G Jennings, J McLuskie, N Lobb. **Apologies Received:** Cllrs T Abell, J Latham, and Cornwall Cllr R O'Connor **In Attendance:** Clerk H Hillman, and (3) members of the public. **Resignation:** Cllr H Harris. Clerk to post notice for 14 days from 12 November to start off the process. Then if no poll is demanded by 10 or more electors, PC will publicise the vacancy to co-opt. Noted.
123/26			**MEMBERS' INTERESTS: NA**
124/26			**TO RECEIVE ORAL & WRITTEN REPORTS, & AUTHORISE ANY ACTION:**
	a		**Police Report for October:** 1) Criminal Damage. 2) Common assault. 3) Theft of vehicle. 4) Criminal damage to vehicle at Airport Car park. Noted.
	b		**Cornwall Cllr Rowland O'Connor report –** Report circulated prior. Noted.
	c		**Clerk's report (October) –** Report circulated prior. Noted.
		i	The Clerk would like to purchase 2026 version of the Clerk's manual (current one is 2011) in the sum of £43.80. It was proposed, seconded and resolved to **approve.**
		ii	Report on Emergency Planning / Community Resilience. Report circulated prior. Noted. Chair to put a call out to volunteers in Dreckly.
		iii	Mawgan Porth Village Hall hire for October 26 in sum of £30. It was proposed, seconded and resolved to **approve.**
		iv	Clerk taking some time off over Christmas period so responses to emails and messages may be delayed. Noted.
124/26			**PUBLIC PARTICIPATION** Darrell Wheeler (Merlin Farm) attended and spoke re **PA26/01191/PREAPP**.
125/26			**MINUTES OF THE PARISH COUNCIL MEETING** To Resolve that the Minutes of the meeting held on Wednesday 14th October 2026 are an accurate record and duly signed by the Vice Chair. It was proposed, seconded and resolved to **approve** and was duly **signed** by the Vice Chair.
126/26			**PLANNING**
	a		**Planning - new applications – to discuss and decide on response to Cornwall Council.**
		i	**PA26/07050** Applicant: Mr Andrew Williams Creative Planning (SW) Ltd. Proposal: Application for Permission in Principle for the construction of up to 2 dwellings (minimum of 1, maximum of 2). Location: The Shed Ox Lane St Mawgan Cornwall. Deadline: 28.10.26. Delegated to Clerk and Planning Working Group. PC comments submitted that this could **only be supported if affordable,** which they are not. This then went to a 5 day protocol – see 6h(ii) below**.** Noted.

		ii	**PA26/07341.** Applicant: MOKD Ltd. Proposal: Non material amendment in relation to decision notice PA25/05136 dated 01/09/2025 to allow proposed moving of garage outbuilding footprint position by two metres. Location: Old Coastguard Cottages Mawgan Porth Hill. **Deadline: 05.11.26** (Fionna Caitlin). Delegated to Clerk and Planning Working group. **PC Decision No Objection.** This has now been **APPROVED** by Cornwall Council. Noted.
		iii	**PA26/07279.** Applicant: Mr Dean Robson. Proposal: Garage/Office, use of land as residential curtilage (limited to garage and it's access), and earth bund, reduced in length by removal of southern section. **Deadline 18.11.26.** An email was put up on screen from Mr Robson. It was proposed, seconded and resolved to **Object.** PC would like to uphold the inspector's decision from November 2024 and that the applicant be required to remove everything in accordance with the inspector's decision.
		iv	**PA26/06786.** Applicant: Marianna. Proposal: Works to trees with Tree Preservation Orders in place. T1 to T5, ash: fell to ground level. T6 and T7, oak: remove the damaged limb from T6. Remove the heavily weighted limb from T7.G1 Mixed trees and willow groups crown lift all branches, additionally remove and process any dead or fallen trees. Location: Moorland House St Mawgan. **Deadline: 20.11.26.** It was proposed, seconded and resolved to **defer** to the Cornwall Council tree officer.
	b		**To consider planning applications received before meeting.**
			PA26/01191/PREAPP Applicant: Jim Barlow. Proposal: Professional pre application advice for erection of a wind turbine the turbine would have a hub height of 44 metres and a blade tip height of 70 metres. Location: Mawgan Porth Golf Club Mawgan Porth. It was proposed, seconded and **resolved** to comment to reflect parishioners' views.
	c		**To note Advice and Decisions by Cornwall Council:**
		i	**PA26/01142/PREAPP ADVICE.** Applicant: Alex Haywood. Proposal: Pre-application advice for the replacement of existing house and flat with 2 houses. Location: St Roche, Mawgan Porth Hill. It was proposed, seconded and **resolved** to comment to reflect the views of the PC.
		ii	**PA26/03749 Prior approval not req'd (PA/AF/TEL/DEM/).** Applicant: Wadman. Proposal: Prior Approval for conversion of three agricultural barns to provide 4 dwellings of varying sizes and bedrooms. Location: Land South Of Sunnybank Mawgan Porth. Noted.
		iii	**PA26/01039/PRE Closed Advice Given.** Applicant: Rosanna Wade. Proposal: Pre-application advice for change from private equestrian to small-scale equestrian commercial use, with associated stabling, outdoor riding arena and ancillary equestrian facilities, together with landscape enhancement works. Location: Land North West Of Five Lanes Council Houses Ox Lane St Mawgan. Noted.
	d		**5-day Protocol for Local Councils.**

		i	**PA26/06092** Applicant: Farmer. Proposal: Erection of self/custom build dwelling on existing garden area to the rear of Clear Heights. Remove existing garage building attached to Clear Heights to provide access to the new dwelling parking area. Location: Land South East of Clear Heights, Trenance, Mawgan Porth. Deadline: Thursday 29th October. PC Response delegated to Clerk and Planning Working Group: **Agree to Disagree.** This application has now been **APPROVED** by Cornwall Council with conditions. Noted.
		ii	**PA26/07050** Applicant: Mr Andrew Williams Creative Planning (SW) Ltd. Proposal: Application for Permission in Principle for the construction of up to 2 dwellings (minimum of 1, maximum of 2). Location: The Shed Ox Lane St Mawgan Cornwall. Deadline: 28.10.26 (Peter Brooks). Delegated to Clerk in consultation with Planning working group. PC Response delegated to Clerk in consultation with Planning Working Group. **Agree to Disagree.** Noted.
	e		**To discuss planning enforcement issues – to refer any new issues and updates, if any.**
		i	• The Ranch – Action: Clerk to notify enforcement that there are concerns about recent activity and suggest site visit given Court case in Dec. • Farm where a lot of building activity is taking place. Action: Clerk to check latest email and request an update. • Field – stage 4 investigation. • Building activity in a field – Cllr Lobb reported activity.
	f		**Planning Correspondence:**
		i	Email received from Emily Haydon from Atticus Planning about land adjacent to Tamarisk application. An informal virtual meeting will be held 16th Nov 5.45pm. Link shared. Noted.
127/26			**WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:**
	a		**Amenities:**
		i	Toilets. Clerk met SWW - interior plumbing doesn't affect pumping station so should be able to update with permission. Disabled toilet currently blocked due to interior pipe flowing uphill – quote for repair is £591.60 (more if the brittle cast iron cracks). Currently both blocks left open as disabled out of use. It was proposed, seconded and **resolved** to use CIL money to redo the internal pipework properly, replacing the cast iron which will save ongoing costs. Action: Clerk to obtain permission, designs and quotes.
		ii	Playing Field – Clear flow invoice in sum of £747 (020/26 a(ii)) and report for work back in April. It was proposed, seconded and **resolved** to get quotes to sort out the issue. Action: Clerk to meet Cllr McLuskie on site.
		iii	Payment to Mr Parkinson for cleaning war memorial in sum of £50. It was proposed, seconded and **resolved**to approve. Action: Clerk to write to Mr Parkinson and thank him. Note voluntary offers of support to clean memorial.
		iv	Thanks noted to Cllr McLuskie for fixing the swing.
		v	Table tennis bats keep going missing. Action: Chair to put a note in Dreckly.
	b		**Transport and Rights of Way:**
		i	Further communication about restricted byway 53 St Mawgan Rectory Lane starting at PO). Noted.

		ii	Clerk has joined the Cornwall Local Access Forum. Lots of useful direct contacts at 27.10.26 mtg. Noted. Action: Clerk to write to Cormac / ROW manager to highlight issues with: Unregistered track at Trevarrian; maintenance of the UCR near Polgreen; timescale for Ball Lane (Carloggas) footpath & bridge to be repaired; two paths logged 10 years ago with no progress. Copy in Cllr O'Connor.
			General ROW Issues • Tree across a path at Bolingy has been reported. Action: Clerk to chase TP Trees again for a cost to remove it. • Cllr Sterling reported a tree coming down at the junction to Still Water coming down from Tolcarne Merock. Action Cllr Sterling to send Clerk info to report it to highways. • Clerk to ask TP Trees to quote to cut footpath from Bre Pen out to the coast 409/50/1 hard cut back.
		iii	Road Closures: • Mawgan Porth Hill (just past Merrymoor) 16th Nov – 4th Dec 2026 (24 hours). Wales & West Utilities - Tel: 0800 9122 999. • Sun Haven – Ox Lane (St M turning) 23rd & 24th November (7.30-18.00) Circet UK Ltd - Tel: 07971 14261 • New Road, Carloggas. 23rd November 2026 to 24th November 2026 (19:00 to 06:00 hours). Cormac Solutions Ltd - Tel: 0300 1234 222 • Trevedras Road, St Mawgan. 23rd November 2026 to 24th November 2026 (07:30 to 18:00 hours). Circet UK Ltd - Tel: 07971 142611
	c		**Beach and Environment:**
		i	Beach Clean letters. Updated list of businesses and holiday homes requested from Beach WG. Clerk to prepare Social Media post. Noted. Beach clean sign also suggested. Action Chair and Cllr McLuskie to investigate costs.
		ii	Invoice from Biffa for end of season wheelie bin emptying in sum of £79.91 ordered by Beth. It was proposed, seconded and resolved to **approve.**
	d		**Neighbourhood Plan.** Report received, verbal update in the meeting that the plan is going forward to Regulation 16 consultation.
		i	Correspondence from E Walker & E Stein Stein was a misunderstanding over maps in the Neighbourhood Plan. Now resolved. Noted.
	e		**St Mawgan Community Hall** - report circulated.
	f		**Burial Ground**
		i	Application for addition to memorial – Hawkey. Proof circulated. It was proposed, seconded and resolved to **approve.**
128/26			**FINANCE & LEGISLATION**
	a		Income received in October: Bank interest: £19.07; CIL £20,119.09. TOTAL: £20,138.16. Noted.
	b		Accounts: November payments via online banking (previously circulated) after the meeting. An invoice for IT support has been added in the sum of £120. It was proposed, seconded and resolved to **approve.**
	c		**Bank Reconciliation:** Reconciled to 30th September & circulated prior. It was proposed, seconded and resolved to **approve.**

	d		**Budget:** Circulated Prior with notes. Final version and precept to be agreed at December meeting once paperwork from CC received showing tax base figures. Scribe Reports Circulated. Noted with the following comments: Look at increasing the training budget; include councillors' expenses; church clock.
	e		**Schedule of meetings for 2027:** Schedule circulated. It was proposed, seconded and resolved to approve a schedule of meetings on 2nd Wednesday or each month in 2027.
	f		**Clerk's overtime & expenses:** October hours 85.25 (25.25 extra)= **£455.51** due to budget prep and training. Mileage **£19.14.** It was proposed, seconded and resolved to **approve.**
	g		**New monthly accounts sheet:** Noted.
129/26			**REPORTS FROM MEETINGS:**
		i	Watergate Sprint Meeting. Road closure notice circulated. Cllr Jennings made the PC aware that this event has now been cancelled.
Exempt business: To Resolve to invoke Standing Order 3(d) that in accordance with Public Bodies (admission to meetings (Act 1960 as amended by S100 Local Government Act (LGA) 1972), the press and the public be excluded from the meeting during consideration of the following matter on the grounds that they may involve the likely disclosure of exempt information:			
130/26			**CONTRACTS and STAFFING** (Clerk left the meeting)
	a		Clerk probation period discussion.
131/26			**NOTICE OF ITEMS FOR THE NEXT AGENDA:** (note – no decisions can be taken on any item raised under this heading). • Warning sign for the beach on wall • IT and website support tender brief • Budget & Precept final approval. • Public slot for parishioners to ask questions • Working Groups discussion (maybe put together something for that)
132/26			**Meeting closed at: 8.10.**

Heather Hillman, - Parish Clerk 11th November 2026

Date of Next Meeting: Wednesday 9th December 2026
at Mawgan Porth Village Hall, 6.30pm

Signed as a true record of the meeting …….
9th December 2026

St Mawgan-in-Pydar Parish Council Schedule of Payments 11th November 2026

EXPENDITURE

Source	Payee	Details	Amount	Total	Min ref
PAID AHEAD					
Debit Card	IONOS	Mailbox & DNS PRO		**19.16**	
Direct Debit					
12.11.26	Vodafone	Charges 19th Sept - 18th Oct		**11.80**	
29.10.26	Sky	Phone & Data		**26.00**	
19.10.26	Lloyds Bank	Bank Charges		**4.25**	
18.11.26	Eon	Bier Shed electric October use and standing charge		**9.30**	
	NEST(Direct from PC account)	HH Employer's Pension Contributiion	36.36		
10.11.26	NEST (Direct from PC account)	HH Employee Pension contribution	48.48	**84.84**	
16.10.26	ICO	Data Protection fee. Ref ZA205215		**47.00**	
22.11.26	Biffa	Emptying of wheelie bins at Mawgan Porth		**79.91**	127/26 c(ii)
Standing Order	Clerk basic net (HH)	Salary paid 1.11.26		**1050.35**	
Sub total of Regular, Credit C & Debit C payments					**1332.61**
Online Bank Payments - October					
1	H Hillman	Clerk's basic salary (gross) - September	1082.40		
		Additional Hours - Sept (gross)	649.44		**117/26 e**
	deduction	National Insurance	-54.71		
	deduction	Income tax	-136.60		
	deduction	Nest Pension	-48.48		
	deduction	Net basic salary Standing order already paid - see above (F15)	-1050.35	**441.70**	HH additional pay
		Travel Expenses September		**19.14**	128/26 f
		Expenses	0.00		
		Home as office	26.00	**26.00**	
2	HMRC costs	Employer's NI Contribution Sept	197.23		
		Employee NI Contribution Sept	54.71		
		Tax deducted	136.60	**388.54**	
3	Major Clean (Tony)	Toilet Clean contract October	752.62		
		Playing Field Bins	25.00	**777.62**	**117/25 a**
4	Clearflow	Camera survey of plating field drains and report in April		**747.00**	**020/26 a(ii)**
5	Cornish Stone Contractors	Works to footpath near Off the Path		**5976.00**	**90/26 b(i)**
6	P Parkinson	Cleaning the War memorial		**50.00**	127/26 a(iii)
7	TP Tree Services Ltd	Grass cutting October & november in prep for remembrance		**1400.00**	**38/26 a(ii)**
8	Mark Perkins	Assistance with handover and clerk / councillor IT issues		**120.00**	128/26 b
9	Reef	Water testing oct inv. 160005		**23.48**	
10	MP Village Hall	October Hall Hire for PC Meeting		**30.00**	124/26 c(iii)
Bank payments sub total					**9999.48**
MONTH TOTAL				**11332.09**	

Certified that the above payments were approved:

signed: **Cllr L McKenzie**

signed: **Cllr D Carter**

signed: **Clerk/RFO Heather Hillman**

St Mawgan-in-Pydar Parish Council 14th October 2026

INCOME: OCTOBER 2026			Date received
Bank Interest		19.07	09.10.26
CIL		20119.09	26.10.26
TOTAL INCOME		**20138.16**	