

St Mawgan-in-Pydar Parish Council Meeting

Mawgan Porth Village Hall

Wednesday 14th October 2026 at 6.30pm

MINUTES

110/26			TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES: Present: Vice Chair Cllr L McKenzie; Cllrs: M Sterling, N Shield, J Latham, C Tyson, T Abell, G Jennings, J McLuskie. Apologies Received: Chair Cllr D Carter; Cllrs: S Karkeek; N Lobb. Not in attendance: H Harris In Attendance: Clerk H Hillman, Cllr R O'Connor and 1 member of the public.
111/26			MEMBERS' INTERESTS:
	a		To receive declarations of interest from Members relating to items on the agenda. M Sterling declared an interest in 6bi, ii and iii.
112/26			TO RECEIVE ORAL & WRITTEN REPORTS, & AUTHORISE ANY ACTION:
	a		Police Report for August: 1. Sec 47 Violence 2. Criminal Damage 3. Assault 4. Theft of vehicle. There is now a PC stationed permanently at St Columb Major PC ZAC HENVILLE 17863. He is getting to know the local councillors for the area and has requested our meeting dates. Noted.
	b		Cornwall Cllr Rowland O'Connor report – Report circulated prior. Particularly note new planning protocol and everyone encouraged to use the Report it System to report road issues & track repairs. Noted.
	c		Clerk's report (August) – Circulated prior to the meeting - it highlights several issues which will need to be brought to future meetings in addition to budget considerations. Noted.
		i	£18.32 chargeable phone number (Moneysoft support). Clerk needed tax code advice and wasn't aware it was a chargeable call. (now set zero spend cap). It was proposed, seconded and resolved to approve .
		ii	Alphabetical notebook in the sum of £9.59. It was proposed, seconded and resolved to approve .
		iii	To continue subscription to SCRIBE accounts for another year in sum of £532.80. It was proposed, seconded and resolved to approve .
113/26			PUBLIC PARTICIPATION Lisa Solly (Situ8 Ltd) in respect of PA26/06614 – Miracaed .
114/26			MINUTES OF THE PARISH COUNCIL MEETING To Resolve that the Minutes of the meeting held on Wednesday 9 th September 2026 are an accurate record and duly signed by the Vice Chair. It was proposed, seconded and resolved to approve and minutes were signed .
115/26			PLANNING
	a		Planning - new applications – to discuss and decide on response to Cornwall Council.
		i	Cllr M Sterling left the meeting.

	ii	PA26/06092 Applicant: Mr & Mrs Farmer. Proposal: Erection of self/custom build dwelling on existing garden area to the rear of Clear Heights. Remove existing garage building attached to Clear Heights to provide access to the new dwelling parking area. Location: Land South of Clear Heights, Trenance, Mawgan Porth. Deadline: 15th October (extension) . It was proposed, seconded and resolved to Object due to maintaining a consistent approach to retain green spaces at Trenance.
	iii	PA26/06223 Applicant: Mr & Mrs Moore. Proposal: Temporary siting of mobile home for two years to allow for the conversion of the existing building to a residential dwelling. Location: Land Adjacent Gluvian Farm Mawgan Porth Newquay TR8 4BG. Deadline 15th October (extension) . It was proposed, seconded and resolved No Objection .
	iv	PA26/06586 Applicant: Mr & Mrs Moore. Proposal: Conversion of existing building into a residential dwelling with removal of conditions 5 and 6 of decision notice PA25/07354 dated 20.01.2026. Location: Land Adjacent Gluvian Farm Mawgan Porth Newquay TR8 4BG. Deadline: 19th October 2026 . It was proposed, seconded and resolved No Objection , although concerns were expressed about protecting habitat and biodiversity.
	v	Cllr M Sterling returned to the meeting.
	vi	PA26/06614 Applicant: Mrs Briggs And Mr Monachan. Proposal: Demolition of existing dwelling and construction of a replacement dwelling with ancillary annexe and garage, landscaping to include altered access arrangement, and associate works. Location: Miracaed Cottage Tredragon Road Mawgan Porth. Deadline: 22 October 2026 . It was proposed, seconded and resolved to Object on grounds that while pleased that it conforms with neighbourhood plan, the PC would prefer not to see the additional annex building.
	vii	Lisa Solly left the meeting.
	b	To note Advice and Decisions by Cornwall Council:
	i	PA26/04682 APPROVED. Applicant: Rosie Wade. Proposal: Retrospective application for erection of stables with variation of condition 2 of decision notice PA24/05467 dated 01.11.2024. Location: Land At Millfields Ox Lane St Mawgan. Noted.
	ii	PA26/00872/PRE Closed – advice given. Applicant: Will Howard. Proposal: Pre application advice for a detached annexe, the annexe would provide ancillary accommodation for the main house and also a small storage area. Location: Lanvean Cottage, Lanvean, St Mawgan. Noted.
	iii	PA26/05595 REFUSED. Applicant: Mr G Tippet. Proposal: Application for Permission in Principle for the construction of up to 6 dwellings (minimum of 4, maximum of 6). Location: Land East Of Little Linhay, Mawgan Porth. Noted.
	iv	PA26/05423 WITHDRAWN. Applicant: Mr & Mrs Moore. Proposal: Submission of details to discharge Conditions 5 (HMMP) and 6 (BNG) in relation to Decision Notice PA25/07354 dated 20th January 2026. Location: Land West Of Gluvian Flamank Farm Mawgan Porth. Noted.

		v	PA26/06169 APPROVED. Applicant: Miss Sophie Stephens. Proposal: Non-material amendment in relation to decision notice PA24/08374 dated 01/04/2026, namely 1) Changes to elevations. 2) Materials. 3) Addition of substation and refuse store. Location: The Creamery Trevarrian Newquay Cornwall TR8 4AH. Noted.
		vi	PA26/00987/PRE Closed – advice given. Applicant: N Robertson. Proposal: Pre-ap advice for a padel court. Location: Land North of Polgreen, St Mawgan.
		c	To discuss planning enforcement issues – to refer any new issues and updates, if any. The Clerk has taken advice from CALC not to report enforcement issues unless approved at a PC meeting. Cllr McKenzie proposed that if something needs urgent action then enforcements can be approved by planning working group in exceptional circumstances for clerk (or Chair / Vice Chair if Clerk not available and it is time sensitive) to report to enforcement. It was proposed, seconded and and resolved to Approve.
		i	• A chalet has gone. • Ranch - no update. • Gate widening has been reported. Clerk to circulate any updates. • A development has started on site with several loads of concrete and hardcore, a parishioner has reported. Enforcement on groundworks proposed, seconded and resolved to report. Action: Vice Chair to provide details and photographs. Clerk to report. • Sun Haven – planning officer has advised that mountainous earthworks are consistent with planning granted.
	d		Planning Correspondence:
		i	Letter regarding the process and late provision of crucial documents to inform our Bears Downs presentation to Planning Committee. Draft response circulated. It was proposed, seconded and resolved to approve. Action: Clerk to send.
		ii	Email from Cllr O'Connor request to consider joint funding of specialist legal opinion ref. Bears Downs. Email circulated for consideration last month, however it was time sensitive so now too late now to consider.
116/26			WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
	a		Amenities:
		i	Estate of late Norman Hinton. Interim payment of £32,352.94 expected for maintenance of the closed churchyard expected this financial year into reserves account. Churchyard to be separately costed in the maintenance contract in future to use the funds it as intended. It was proposed, seconded and resolved to approve. Action: Clerk to review what constitutes churchyard maintenance. Clerk to ask contractor to clear the path of leaves before remembrance service.
		ii	Playing Field Lease update by the Clerk. Noted.

		iii	Toilets – Emergency Lighting FAILURES. Whilst carrying out the electrical inspection and test and having the power off, two emergency lights failed to operate. To replace the 2 - failed fittings with maintained 14 watt LED IP65 circular bulkhead fittings - by Electrical Services in the sum of £249.60. It was proposed, seconded and resolved to approve. Cllr M Sterling abstained. Approve taking action for blocked toilet.
		iv	Water Bill received in sum of £323.45. It looks like the meter had been read. but seems a lot. Clerk to monitor. Possibly from the leak. Noted.
	b		Transport and Rights of Way:
		i	Road Closures – noted. - Footpath 409/13/1 at Carloggas temporary closure 23rd September 2026 – 23rd March 2027. - Trevarrian Hill Closed 13th Jan – 29th Jan (07.30-17.00 weekdays only). Cormac Solutions Ltd - Tel: 0300 1234 222 - Road From Five Lanes To Trevenna Cross, Trevenna Cross, St Mawgan. 19.10.26 to 23.10.26 (07:30 to 18:00 hours). A Umscheid Surfacing Ltd - Tel: 07903 299315
		ii	Airport parking issues at Carloggas are still an issue. Taxi drivers are also parking there and throwing their rubbish out. People are starting to dump rubbish up at Smugglers including roof tiles. People should use the report it system as much as possible to report these issues. Challis Avenue tyres are still being let down and this has been reported to police. Action: all to report this type of issue as much as possible.
		iii	Footpath between Off the Path and Winsor Lane is complete. Lots of positive social media comments about the new surface. Noted. Thanks given to the Clerk for obtaining funding for this.
		iv	Making of Public Path Order Highways Act 1980 – section 119. PROW/HR/HAD320 'The Cornwall Council (Public Footpath No. 2 (Part) Mawgan-in-Pydar) (Old Coastguard Cottages) Public Path Diversion Order 2026' Land at Old Coastguard Cottages. Notice circulated. Noted.
	c	i	Beach and Environment: Beach clean donations are down this year to around £2,500 (actual cost of contract is £10,000) so a letter could be sent out to businesses. Potentially also a sign by the beach with a QR code to donate. Action: Clerk to provide letter and Beach working group to circulate.
		ii	Flood / emergency planning / flood warden radios. Action: Clerk to bring summary to next mtg.
		iii	Beach cleaning contract – recycling bins. Action: Beach & environment group to email Cllr O'Connor to ask if Mawgan Porth can have recycling bins similar to Porthcothan.
	d		Neighbourhood Plan – no report this month. Waiting for CC to progress.
	e	i	St Mawgan Community Hall - report circulated. A speaker came loose from the wall and screen fixing is also coming away, temporary repair made but needs addressing. Noted.
		ii	St Mawgan community Hall Accounts. Accounts Circulated. It was proposed, seconded and resolved to approve. Action: Cllr McKenzie to sign.
		iii	St Mawgan Community Hall AGM. Minutes Circulated. Noted.

	f		Burial Ground
		i	There has been 1 burial in September in the catholic section, 1 burial in the C of E section and an ashes interment. Noted.
117/26			FINANCE & LEGISLATION
	a		Income received in September: Bank interest: £19.06; Precept £26,112.50; interment/ plot fee (Niles) £579; Memorial fee (Begley) £154; Interment fee (Rawling) TOTAL £27,057.56 Noted.
	b		Accounts: October payments via online banking (previously circulated) after the meeting. It was proposed, seconded and resolved to approve .
	c		Bank Reconciliation: Reconciled to 31 st August & circulated prior. It was proposed, seconded and resolved to approve .
	d		Credit card. It is proposed to cancel the credit card now that we have a debit card, to simplify accounting. It was proposed, seconded and resolved to approve .
	e		Clerk's overtime & expenses: 36 hrs overtime = £649.54 Mileage £24.09 Expenses £9.59 for A-Z notebook on Amazon. It was proposed, seconded and resolved to approve .
	f		Budget Considerations - identified within Clerk's report circulated prior. Noted. Action: Clerk to circulate updated budget for an agenda item at the next meeting.
	g	i	AGAR - Invoice from BDL LLP external auditors in the sum of £378. It was proposed, seconded and resolved to approve .
		ii	AGAR - Notice of conclusion of Audit 2026 along with the certified AGAR (sections 1, 2 and Final Report) has been publicised on the website on 21.09.26 (prior to 30.09.26 deadline). Circulated. One clerical error (now corrected) was noted in the final external audit report. Next year it has to be done digitally. Noted.
118/26			REPORTS FROM MEETINGS:
		i	Meeting with J Harris about field at Higher Winsor 1.09.26. Vice chair. Noted.
		ii	CALC Conference. Outline in Clerks report - circulated prior. Noted.
		iii	Neighbourhood plan meeting attended by Vice Chair and CAP informal meeting was attended by Vice Chair and Clerk. Noted.
119/26			CORRESPONDENCE RECEIVED: To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure.
		i	Correspondence from De Carden has been received. Informal meeting to be arranged. Noted.
		ii	Remembrance invite to the Chair from St Columb. Noted.
120/26			NOTICE OF ITEMS FOR THE NEXT AGENDA: (note – no decisions can be taken on any item raised under this heading). - Warning sign for the beach on wall - Community Emergency Planning 409/51/1 Trevarrian footpath & track. - Draft Budget & considerations for 27/28.
121/26			Meeting closed at 20.16

**Date of Next Meeting: Wednesday 11th November 2026
at Mawgan Porth Village Hall, 6.30pm**

**Signed as a true record of the meeting
11th November 2026**

St Mawgan-in-Pydar Parish Council Schedule of Payments 14th October 2026					
EXPENDITURE					
Source	Payee	Details	Amount	Total	Min ref
Paid Ahead	Duchy Defib	Invoice JN2206 - Merrymoor annual fee		246.00	90/26 b(ii)
	Charls French Solicitors Ltd	sign an undertaking to pay S&S Fees		3390.00	103/26 a(ii)
Debit Card	IONOS	DNS PRO 16.07.26		1.20	
Direct Debit	Vodafone	Tablet data Sept		2.92	
	Sky	Phone & Data	26.00		
	Sky	Call charge: Payroll help	18.32	44.32	112/26 c(i)
	Lloyds Bank	Bank Charges debited 15.09.26		4.25	
	Eon	Bier Shed electric July use and standing charge		9.45	
	NEST(Direct from PC account)	HH Employer's Pension Contribution	38.67		
	NEST (Direct from PC account)	HH Employee Pension contribution	51.56	90.23	
	Cornwall Council	Burial Ground rates 2/2		367.00	
Standing Order	Clerk basic net (HH)	Salary paid 1.10.26		1050.35	
Sub total of Regular, Credit C & Debit C payments					5205.72
Online Bank Payments - October					
1	H Hillman	Clerk's basic salary (gross) - September	1082.40		
		Additional Hours - August (gross)	514.14		104/26 e
		Backdated pay increase April - Sept 26 (gross)	212.38		107/26 (ii)
	deduction	National Insurance	-60.87		
	deduction	Income tax	-152.00		
	deduction	Nest Pension	-51.56		
	deduction	Net basic salary Standing order already paid - see above (F14)	-1050.35	494.14	HH additional pay
		Travel Expenses September	24.09		
		Expenses	9.59		112/26 c(ii)
		Home as office	26.00	59.68	
2	A Hayne	Backdated pay increase April-Aug 26 (gross)	188.58		
	deduction	Income tax	-37.60	150.98	
3	HMRC costs HH & AH	Employer's NI Contribution August	208.79		
		Employee NI Contribution August	60.87		
		Tax deducted	189.60	459.26	
4	Major Clean (Tony)	Toilet Clean contract September	752.62		
		Playing Field Bins	25.00	777.62	117/25 a
5	M Farmer	Beach Clean - September	1597.50		38/26 b
	M Farmer	St Mawgan Cemetary bins	250.00	1847.50	
6	SWW	Water Bill		323.45	
7	Reef Water Solutions	WC Inspection & testing September inv 157846	23.48		
		WC Inspection & testing October inv158926	23.48	46.96	007/26a (iv)
8	Scribe accounts	Annual renewal INV-22441		532.80	112/26 c(iii)
9	TP Tree Services Ltd	Grass cutting september		1400.00	38/26 a(ii)
10	BDO LLP	AGAR Limited Assurance Review for the year ended 31 March 2026 315.00 Fee band £50,001-£100,00		378.00	117/26 g(i)
Bank payments sub total					6470.39
MONTH TOTAL			<u>11676.11</u>		