

St Mawgan-in-Pydar Parish Council Meeting

Mawgan Porth Village Hall

Wednesday 14th October 2026 at 6.30pm

AGENDA & SUMMONS

1			TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES: Present: Apologies Received: Chair Cllr D Carter In Attendance: Clerk H Hillman, Cllr R O'Connor and () members of the public.
2			MEMBERS' INTERESTS:
	a		To receive declarations of interest from Members relating to items on the agenda.
	b		To consider written requests for dispensations or interests (if any).
	c		To receive written statements from members expressing interests in agenda item.
3			TO RECEIVE ORAL & WRITTEN REPORTS, & AUTHORISE ANY ACTION:
	a		Police Report for August: To note.
	b		Cornwall Cllr Rowland O'Connor report – Report circulated prior.
	c	i	Clerk's report (September) – Circulated prior to the meeting-it highlights several issues which will need to be brought to future meetings. To note.
		ii	£18.32 chargeable phone number (Moneysoft support). Advice on tax code for AH backdated pay was needed and unaware it was a chargeable call. (I have now set a zero spend cap). To approve.
		iii	Alphabetical notebook in the sum of £9.59. To approve.
		iv	To continue subscription to SCRIBE accounts for another year in sum of £532.80. To approve.
4			PUBLIC PARTICIPATION There were () members of the public in attendance.
5			MINUTES OF THE PARISH COUNCIL MEETING To Resolve that the Minutes of the meeting held on Wednesday 9 th September 2026 are an accurate record and duly signed by the Vice Chair.
6			PLANNING
	a		Pre-App Consultation in accordance with Local Council Protocol.
	b		Planning - new applications – to discuss and decide on response to Cornwall Council.
		i	PA26/06092 Applicant: Mr & Mrs Farmer. Proposal: Erection of self/custom build dwelling on existing garden area to the rear of Clear Heights. Remove existing garage building attached to Clear Heights to provide access to the new dwelling parking area. Location: Land South of Clear Heights, Trenance, Mawgan Porth. Deadline: 15th October (extension).

	ii	PA26/06223 Applicant: Mr & Mrs Moore. Proposal: Temporary siting of mobile home for two years to allow for the conversion of the existing building to a residential dwelling. Location: Land Adjacent Gluvian Farm Mawgan Porth Newquay TR8 4BG. Deadline 15th October (extension).
	iii	PA26/06586 Applicant: Mr & Mrs Moore. Proposal: Conversion of existing building into a residential dwelling with removal of conditions 5 and 6 of decision notice PA25/07354 dated 20.01.2026. Location: Land Adjacent Gluvian Farm Mawgan Porth Newquay TR8 4BG. Deadline: 19th October 2026.
	iv	PA26/06614 Applicant: Mrs Briggs And Mr Monachan. Proposal: Demolition of existing dwelling and construction of a replacement dwelling with ancillary annexe and garage, landscaping to include altered access arrangement, and associate works. Location: Miracae Cottage Tredragon Road Mawgan Porth. Deadline: 22 October 2026.
c		To consider planning applications received before meeting.
d		To note Advice and Decisions by Cornwall Council:
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	iv	PA26/05423 WITHDRAWN. Applicant: Mr & Mrs Moore. Proposal: Submission of details to discharge Conditions 5 (HMMP) and 6 (BNG) in relation to Decision Notice PA25/07354 dated 20th January 2026. Location: Land West Of Gluvian Flamank Farm Mawgan Porth
	v	PA26/06169 APPROVED. Applicant: Miss Sophie Stephens. Proposal: Non-material amendment in relation to decision notice PA24/08374 dated 01/04/2026, namely 1)Changes to elevations. 2) Materials. 3) Addition of substation and refuse store. Location: The Creamery Trevarrian Newquay Cornwall TR8 4AH.
e		To note Advice and Decision by Planning Committee.
f		To note Advice and Decision by Planning Inspectorate.
g		Town and Country Planning Act 1990 – Appeal Under S78 against refusal of a Householder Application:
h		5-day Protocol for Local Councils.
i		To discuss planning enforcement issues – to refer any new issues and updates, if any.
j		Planning Correspondence:
	i	Letter regarding the process and late provision of crucial documents to inform our Bears Downs presentation to Planning Committee. Draft response circulated. To approve.

		ii	Email from Cllr O'Connor request to consider joint funding of specialist legal opinion ref. Bears Downs. Email Circulated for consideration. To discuss.
7			WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
	a		Amenities:
		i	Estate of late Norman Hinton. Interim payment of £32,352.94 for maintenance of the closed churchyard expected. I have requested it transferred to our reserves account and will incorporate into the budget. Churchyard to be separately costed in the maintenance contract in future to use the funds it as intended. To approve.
		ii	Playing Field Lease update by the Clerk. To note.
		iii	Toilets – Emergency Lighting failures. Whilst carrying out the electrical inspection and test and having the power off, two emergency lights failed to operate. To replace the 2 - failed fittings with maintained 14 watt LED IP65 circular bulkhead fittings - by Electrical Services in the sum of £249.60. To approve.
		iv	Water Bill received in sum of £323.45. It looks like the meter had been read. It seems a lot. Clerk to monitor. Possibly from the leak. To note.
	b		Transport and Rights of Way:
		i	Road Closures – to note. - Footpath 409/13/1 at Carloggas temporary closure 23rd September 2026 – 23rd March 2027. - Trevarrian Hill Closed 13th Jan – 29th Jan (07.30-17.00 weekdays only). Cormac Solutions Ltd - Tel: 0300 1234 222 - Road From Five Lanes To Trevenna Cross, Trevenna Cross, St Mawgan. 19.10.26 to 23.10.26 (07:30 to 18:00 hours). A Umscheid Surfacing Ltd - Tel: 07903 299315
		ii	Airport parking issues at Carloggas. To discuss.
		iii	Footpath between Off the Path and Winsor Lane - update. To note.
		iii	Making of Public Path Order Highways Act 1980 – section 119. PROW/HR/HAD320 'The Cornwall Council (Public Footpath No. 2 (Part) Mawgan-in-Pydar) (Old Coastguard Cottages) Public Path Diversion Order 2026' Land at Old Coastguard Cottages. Notice circulated. To Note.
	c		Beach and Environment:
		i	Beach cleaning contract –recycling bins. To discuss.
	d		Neighbourhood Plan – no report this month. Waiting for CC to progress.
	e	i	St Mawgan Community Hall - report circulated.
		ii	St Mawgan community Hall Accounts. Accounts Circulated. To approve.
		iii	St Mawgan Community Hall AGM. Minutes Circulated. To note.
	f		Burial Ground
		i	There has been 1 burial in September in the catholic section, 1 burial in the C of E section and an ashes interment. To note.
8			FINANCE & LEGISLATION
	a		Income received in September: Bank interest: £19.06; Precept £26,112.50; interment/ plot fee (Niles) £579; Memorial fee (Begley) £154; Interment fee (Rawling) TOTAL £27,057.56 To note.

	b		Accounts: October payments via online banking (previously circulated) after the meeting. To approve.
	c		Bank Reconciliation: Reconciled to 31 st August & circulated prior. To approve.
	d		Credit card. It is proposed to cancel the credit card now that we have a debit card, to simplify accounting. To approve.
	e		Clerk's overtime & expenses: September 36 hrs overtime = £649.54 Mileage £24.09 . Expenses £9.59 for A-Z notebook on Amazon. To approve.
	f		Budget Considerations – identified within Clerk's report circulated prior. To note / discuss.
	g	i	AGAR - Invoice from BDL LLP external auditors in the sum of £378. To approve.
		ii	AGAR - Notice of conclusion of Audit 2026 along with the certified AGAR (sections 1, 2 and Final Report) has been publicised on the website on 21.09.26 (prior to 30.09.26 deadline). Circulated. One clerical error (now corrected) was noted in the final external audit report. Next year it has to be done digitally. To note.
	h		Review of the Council's policies and procedures if any.
9			REPORTS FROM MEETINGS:
		i	Meeting with Jack Harris about field at Higher Winsor 1.09.26. Vice chair. To note.
		ii	CALC Conference. Clerk update – outlines in Clerks report circulated prior. To note.
10			CORRESPONDENCE RECEIVED: To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure.
		i	Correspondence from De Carden has been received. Informal meeting to be arranged. To note.
Exempt business: To Resolve to invoke Standing Order 3(d) that in accordance with Public Bodies (admission to meetings (Act 1960 as amended by S100 Local Government Act (LGA) 1972), the press and the public be excluded from the meeting during consideration of the following matter on the grounds that they may involve the likely disclosure of exempt information:			
11			CONTRACTS and STAFFING
12			NOTICE OF ITEMS FOR THE NEXT AGENDA: (note – no decisions can be taken on any item raised under this heading). • Playing Field Leat Clearance (TP Trees) – to approve invoice in the sum of £TBC. • Playing Field Drain restructure (RBS Groundworks Ltd) – to approve quote in the sum of £TBC. • Warning sign for the beach on wall • Community Emergency Planning • 409/51/1 Trevarrian footpath & track. • Draft Budget

Heather Hillman, - Parish Clerk

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10			CORRESPONDENCE RECEIVED: To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure.
		i	Correspondence from De Carden has been received. Informal meeting to be arranged. To note.
Exempt business: To Resolve to invoke Standing Order 3(d) that in accordance with Public Bodies (admission to meetings (Act 1960 as amended by S100 Local Government Act (LGA) 1972), the press and the public be excluded from the meeting during consideration of the following matter on the grounds that they may involve the likely disclosure of exempt information:			
11			CONTRACTS and STAFFING
12			NOTICE OF ITEMS FOR THE NEXT AGENDA: (note – no decisions can be taken on any item raised under this heading). • Playing Field Leat Clearance (TP Trees) – to approve invoice in the sum of £TBC. • Playing Field Drain restructure (RBS Groundworks Ltd) – to approve quote in the sum of £TBC. • Warning sign for the beach on wall • Community Emergency Planning • 409/51/1 Trevarrian footpath & track. • Draft Budget

Heather Hillman, - Parish Clerk

7th October 2026