

St Mawgan-in-Pydar Parish Council Meeting

St.Mawgan Community Hall

Wednesday 9th September 2026 at 6.30pm

DRAFT MINUTES

97/26		TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES: Present: Chair Cllr D Carter, Vice Chair Cllr L McKenzie; Cllrs: S Karkeek, N Shield, H Harris, N Lobb, C Tyson, T Abell, Jay Latham. Apologies Received: Cllr Rowland O'Connor (CC); Cllrs: J McLuskie, M Stirling, G Jennings. In Attendance: Clerk H Hillman and (2) members of the public.
98/26		MEMBERS' INTERESTS:
	a	To receive declarations of interest from Members relating to items on the agenda. NA
	b	To consider written requests for dispensations or interests (if any). NA
	c	To receive written statements from members expressing interests in agenda item. NA
99/26		TO RECEIVE ORAL & WRITTEN REPORTS, & AUTHORISE ANY ACTION: NA
	a	Police Report for August 25/08/20026 until 01/09/20026: Noted 1. suspicious circumstances 2. other notifiable crime – verbal abuse 3.Theft other 4. Livestock Worrying 5. Criminal Damage Can we have any more info about the crimes?
	b	Cornwall Cllr Rowland O'Connor report – Report circulated prior. Noted.
	c	Clerk's report (August) – Circulated prior to the meeting. Noted.
	i	Whole Society Resilience Conference. 22.09.26. Clerk has booked a free ticket. Noted.
	ii	Paper shredding – Angela took 3 sacks of confidential shredding to Paperwise & needs to be reimbursed for sum of £30.60. It was proposed, seconded and resolved to approve.
	iii	Cost for MP Village Hall hire for Aug mtg in sum of £30. It was proposed, seconded and resolved to approve.
	iv	• New Sky phone & contract actually cost £26 pcm rather than £29 pcm, for a later but more basic model. Noted. • New protective phone case for iPhone 16e in the sum of £18.69 from Amazon. It was proposed, seconded and resolved to approve.
	v	Domain Name renewals .gov & .org in the sum of £60. It was proposed, seconded and resolved to approve.
100/26		PUBLIC PARTICIPATION There were 2 members of the public in attendance - representatives of Clean Earth Energy but they did not participate.

101/26		MINUTES OF THE PARISH COUNCIL MEETING To Resolve that the Minutes of the meeting held on Tuesday 11 th August 2026 are an accurate record and duly signed by the Chair. It was proposed, seconded and resolved to approve.
102/26		PLANNING
	a	Pre-App Consultation in accordance with Local Council Protocol. NA
	b	Planning - new applications – to discuss and decide on response to Cornwall Council.
	i	PA26/05595. Proposal: Application for Permission in Principle for the construction of up to 6 dwellings (minimum of 4, maximum of 6) Location: Land East Of Little Linhay Mawgan Porth. Applicant: Mr G Tippet. Deadline: 28 th August. Planning working Group submitted comment: Object.
	c i	To consider planning applications received before meeting. PA26/05891 Applicant: Miss Georgina Marsden Clean Earth Energy Ltd. Proposal: Erection of a meteorological monitoring mast up to 80m in height, with guy wires and associated anemometry measuring equipment. Permission is sought for a period of 2 years following installation of the mast. The land surrounding the mast will remain agricultural. Location: Bears Down Wind Farm, St Eval. Deadline 23.09.26. It was proposed, seconded and resolved no objection subject to no objection from technical consultees - airport and MoD.
	ii	PA26/06092 Applicant: Mr & Mrs Farmer. Proposal: Erection of self/custom build dwelling on existing garden area to the rear of Clear Heights. Remove existing garage building attached to Clear Heights to provide access to the new dwelling parking area. Location: Land South of Clear Heights, Trenance, Mawgan Porth. Deadline: 30 September. It was decided to defer and request an extension to discuss at October meeting or delegate to Planning working group.
	d	To note Advice and Decisions by Cornwall Council:
	i	PA26/04384 APPROVED. Applicant: Ms Leanne Wood. Proposal: Extension to pool lounge/gym/garage building, including the replacement of the existing sealed flat roof with a mono-pitch standing seam metal finish roof. Location: Panorama, Trenance, Mawgan Porth. Noted.
	ii	PA26/02739 WITHDRAWN. Applicant: Mr & Mrs M Farmer. Proposal: Erection of self/custom build dwelling on existing garden area to the rear of Clear Heights. Remove existing garage building attached to Clear Heights to provide access to new dwelling. Location: Land south of Clear Heights. Noted.
	iii	PA26/04448 S52/S106 and discharge of condition apps. Applicant: Mr Ian Shorthouse. Proposal: Submission of details to discharge Condition numbers 3 (Surface Water), 4 (Archaeology), 5 (Evacuation Procedure), 11 (CTMP) and 13 (BNG) in respect of Decision Notice PA25/09627 dated 18/03/26 (Variation of Conditions 1 and 10 in respect of Decision Notice PA23/03371 dated 06/06/24). Location: Former Marver Holiday Park, Mawgan Porth. Noted.

	iv	PA26/00791/PRE. Closed – advice given. Applicant: Mr S Crosby. Do I need permission to create a hardstanding area to park a vehicle. Location: Methodist Church, Penpont, St Mawgan. Noted.
	v	PA26/04802. Discharge of condition - not acceptable. Applicant: Miss S Stephens. Proposal: Submission of details to discharge Condition 23 - Contaminated Land - Remediation Scheme in respect of Decision Notice PA24/08374 dated 01.04.2026. Location: The Creamery, Trevarrian. Noted.
	vi	PA26/00604. APPROVED. Applicant: Angela Hayne (Parish Clerk). St Mawgan Community Hall Roof repairs & chimney removal. Noted.
	e	To note Advice and Decision by Planning Committee.
	i	PA23/10324. APPROVED. Applicant: Miss Evie Kneller. Proposal - Proposed repowering of Bears Down Wind Farm with four wind turbines and associated infrastructure including access tracks, electrical housing, underground cabling and temporary construction hardstanding areas. Location: St Eval. Noted.
	f	To note Advice and Decision by Planning Inspectorate. NA
	g	Town and Country Planning Act 1990 – Appeal Under S78 against refusal of a Householder Application: 26/00099/REF Land North Of Seavista - Application for Permission in Principle for the erection of one dwelling (minimum of 1, maximum of 1). Fast Track Appeal in Progress. Noted.
	h	5-day Protocol for Local Councils. NA
	i	To discuss planning enforcement issues – to refer any new issues and updates, if any.
	i	• A parishioner mentioned a shepherd hut possibly without planning - more detail on exact location has been requested. • A parishioner has reported that a caravan, subject to previous investigation, is being dismantled. • The Ranch - no update according to Cornwall Council • A parishioner reported people possibly living in a shed/ mobile home. Clerk to report once further detail has been established, if appropriate.
	j	Planning Correspondence:
	i	Letter regarding the process and late provision of crucial documents to inform our Bears Downs presentation to Planning Committee. Circulated. Action: Vice Chair Cllr McKenzie to draft and circulate a response.
	ii	Planning Committee Reform & review of protocols between Elected Members, Parish & Town councils and planning officers. Survey deadline 17.09.26. Action: Chair (Cllr Carter) and Vice Chair (Cllr McKenzie) to draft and circulate a response to the survey.
103/26		WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities:
	i	OJT Invoice (July) Work to Toilets £100 and Trevarrian Noticeboard installation £100. It was proposed, seconded and resolved to approve.

	ii	Costs for Carnanton Estate - Stephens Scown for Playing field lease renewal in sum of £3,500 max (including VAT and disbursements) and the PC is required to sign an undertaking (before any work is undertaken), to pay fees and disbursements incurred, whether or not the matter proceeds to completion. It was proposed, seconded and resolved to approve.
	iii	Toilets - further leak under sink in disabled toilet. To approve work by Electrical services in the sum of £251.53. It was proposed, seconded and resolved to approve.
	iv	Playing field Bookings – new booking system for all users for specific events (e.g. feast sport and cricket matches) and revised Terms & Conditions. It was proposed, seconded and resolved to approve. Action: Chair (Cllr Carter) to put something in Dreckly to remind all users to book with the Clerk. Charges may be considered in future once lease is renewed.
	v	Request to Cllr N Shield for football goal posts on the playing field. This was discussed and due to issues with goal posts in the past it was decided not to take it further at this time.
	vi	Email regarding dog and public waste & request for a bin at Trevarrian, circulated prior. It was discussed and decided that it is financially prohibitive at this time.
	b	Transport and Rights of Way:
	i	409/51/1 Trevarrian footpath & track. To consider way forward in terms of maintenance of the unregistered track. It was discussed. Action: Clerk to further investigate land registry
	ii	Road Closures – to note. • New Road Carloggas - 23rd November 2026 to 24th November 2026 (19:00 to 06:00 hours). Cormac Solutions Ltd - Tel: 0300 1234 222 • Mawgan Porth Hill -16th November 2026 to 4th December 2026 (24 hours). Wales & West Utilities - Tel: 0800 9122 999 • Tredragon Rd (Trenance) – 14th September 2026 – 18th September 2026 (24 hours). Circet UK Ltd - Tel: 07971 142611
	iii	Parking on double yellow lines at Mawgan Porth. The Clerk has reported this to Cornwall Council and Cllr O'Connor has also been making enquiries into how this could be resolved. Noted. There was also discussion about issues with parking at Carloggas and at the top of Long Lane – to be added to October agenda.
	c	Beach and Environment:
	i	Notice board to highlight dunes info & wildlife. Cornwall Wildlife Trust to put up nature interpretation sign. It was proposed, seconded and resolved to approve.
	ii	Beach cleaning contract –recycling bins. Defer to next meeting when Cllr O'Conner should be in attendance.
	iii	Community Flood Group – Community Flood Group – radios update. Noted. Action: Clerk to arrange meeting to arrive at appropriate specification and clarify process for Flood Forum Grant. To consider at October meeting.

	d	Neighbourhood Plan - report circulated and we have been notified today that That the St Mawgan in Pydar Neighbourhood Development Plan is agreed to be legally compliant and should be publicised under Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 (as amended) and taken forward to Examination.
	e	St Mawgan Community Hall - report circulated. We have had approval today for the planning for the roof.
	f	Burial Ground
	i	There has been 1 burial in August in the catholic section. Noted.
	ii	Changes to terms and conditions. It is proposed that in future, evidence of parishioner status is required before preferential rates can be given. It was proposed, seconded and resolved to approve.
104/26		FINANCE & LEGISLATION
	a	Income received in August: Bank interest: £20.32; interment fee (Cooper) £193; Ashes plot marker fee (Stammers) £170; interment/plot fees (Kelly) £579. TOTAL £962.32. Noted.
	b	Accounts: September payments via online banking (previously circulated) after the meeting. It was proposed, seconded and resolved to approve.
	c	Bank Reconciliation: Reconciled to 31 st July & circulated prior. It was proposed, seconded and resolved to approve.
	e	Clerk's overtime & expenses: Overtime: £514.14. Mileage: £5.39 Expenses: £41.14 for iphone case & ink. It was proposed, seconded and resolved to approve.
	h	Review of the Council's policies and procedures if any.
105/26		REPORTS FROM MEETINGS:
	ii	Planning Committee – Bears Downs – Cllr McKenzie updated. Noted.
	iii	CAP Neighbourhood Priority Statement drop in – Clerk. Noted.
106/26		CORRESPONDENCE RECEIVED: To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure.
	i	Care Home Guide – link from Parish Website email. It was proposed, seconded and resolved not to approve.
	ii	Priority Service register poster – to post on noticeboard. It was proposed, seconded and resolved to approve.
	iii	Update from Uni of Exeter on LCAT workshops. Noted.
	iv	Community Emergency Plans – John Hannaford (CC) email – circulated prior. Action: Clerk to report at next meeting following conference and radio's meeting.
	v	Closure of Footpath 13 near Carloggas between 02.09.26 to 22.09.26 (24 hours) due to defective and hazardous footbridge. Noted.
	vi	Email from Cornwall Council PROW – re Maladyke PMO. The application has been validated, and consultations will go out next week. Noted.
	vii	Email from Annette Pearson re a giant sandcastle to be built at Mawgan Porth by a builder on weekend of 19 th September. Clerk highlighted health & safety considerations and possible public liability insurance. Noted.

Exempt business: To Resolve to invoke Standing Order 3(d) that in accordance with Public Bodies (admission to meetings) (Act 1960 as amended by S100 Local Government Act (LGA) 1972), the press and the public be excluded from the meeting during consideration of the following matter on the grounds that they may involve the likely disclosure of exempt information:		
	viii	Email from Cllr O'Connor request to consider joint funding of specialist legal opinion ref. Bears Down. Email circulated. Deferred to next month when Cllr O'Connor should be in attendance.
107/26		CONTRACTS and STAFFING
	i	NALC Pay Award & change in pay scale. Clerk salary increase from 01.04.26 pay scale increases from £17.47 to £18.04 per hour. Monthly basic salary Direct Debit to be amended from October – in sum of £1050.35. It was proposed, seconded and resolved to approve.
	ii	AH Backdated pay April – September (calculations circulated prior) in sum of £188.58. It was proposed, seconded and resolved to approve.
	iii	HH Backdated pay April – September (calculations circulated prior) in sum of £212.38. It was proposed, seconded and resolved to approve.
108/26		NOTICE OF ITEMS FOR THE NEXT AGENDA: (note – no decisions can be taken on any item raised under this heading). • Budgetary considerations & draft 2027/28 • Section 137 report • Playing Field Leat Clearance (TP Trees) – to approve invoice in the sum of £TBC. • Playing Field Drain restructure (RBS Groundworks Ltd) – to approve quote in the sum of £TBC. • Warning sign for the beach on wall with RNLI? Clerk to discuss with them prior. • Emergency lighting replacements quote – St Mawgan Toilets. • Beach clean – recycling bins. • Parking at Carloggas for residents only. • Radios update. • Emergency Planning update.
109/26		Meeting Closed at 20.00.

Heather Hillman, - Parish Clerk

9th September 2026

**Date of Next Meeting: Wednesday 14th October 2026
at Mawgan Porth Village Hall, 6.30pm**

Signed as a true record of the meeting
14th October 2026

Payment Schedules for September below:

St Mawgan-in-Pydar Parish Council Schedule of Payments

9th September 2026

EXPENDITURE

Source	Payee	Details	Amount	Total	Min ref
Paid Ahead Debit Card	Sky mobile	Initial payment 20.08.26		12.00	86/26 c(iv)
	Sky Mobile 27 Aug 26	Mobile Bill - phone & contract		26.00	86/26 c(iv)
	Land Registry	Pumping Station & Land adjoining Beacon Hse East.	7 x 3	21.00	90/26 b(ii)
Debit Card	IONOS	DNS PRO 16.07.26		1.20	
	HP Instant Ink	Billing cycle ending 31 July		10.98	
Direct Debit	Vodafone	Mobile Phone & Tablet July		22.81	
	Lloyds Bank	Bank Charges debited 20.07.26		4.25	
	Eon	Bier Shed electric July use and standing charge		9.76	
	NEST(Direct from PC account)	HH Employer's Pension Contribution	41.56		
	NEST (Direct from PC account)	HH Employee Pension contribution	55.41	96.97	
Standing Order	Clerk salary (HH)	HH Salary paid 1.09.26		1048.20	
Sub total of Regular, Credit C & Debit C payments					1253.17
Online Bank Payments - September					
1	H Hillman	Clerk's salary - August			
		Additional Hours - July	857.01		91/26 d(iv)
	deduction	National Insurance	-68.58		
	deduction	Income tax	-171.20		
	deduction	Nest Pension	-55.41	561.82	
		Travel Expenses August	5.39		104/26 e
		Expenses	41.14		86/26 c(v) & 104/26 e
		Home as office	26.00	72.53	
2	HMRC costs for HH	Employer's NI Contribution July	223.23		
		Employee NI Contribution July	68.58		
		Tax deducted	171.20	463.01	
3	Major Clean (Tony)	Toilet Clean contract August	752.62		
		Playing Field Bins	25.00	777.62	117/25 a
4	M Farmer	Beach Clean - August		1650.75	38/26 b
5	Glanvilles	New set of Keys		20.00	90/26 a(iii)
6	Reef Water Solutions	WC Inspection & testing August		153.08	007/26a (iv)
7	Mawgan Porth V Hall	11th Aug meeting		30.00	99/26 c(iii)
8	A Hayne	Paperwise shredding		30.60	99/26 c(ii)
9	Electrical Services	Electric testing & fitting hand drier 16.7.26	444.00		90/26 a(i)
		Bier shed electric new supply	547.20		149/25 a(ii)
		Repairs to disabled WC waste pipe sink 08.08.26	251.53	1242.73	103/26 a(iii)
10	Mr P Juleff	1st Quarter Bus shelter clean		100.00	
11	Gould Electronics	Site Survey for radios		58.80	65/26 c(i)
12	TP Tree Services Ltd	August silvers & extras	1200.00		38/26 a(ii)
		Grass cutting august	700.00	1900.00	38/26 a(i)
13	Blue Sky	Renewal .gov.uk domain name		30.00	99/26 c(v)
14	Mr P Young-Jamieson	Playing field rent		100.00	
Bank payments sub total					7190.94
MONTH TOTAL				<u>8444.11</u>	