

St Mawgan-in-Pydar Parish Council Meeting

Mawgan Porth Village Hall

Wednesday 10th June 2026 at 6.30pm

AGENDA & SUMMONS

Members of the Public & Press are welcome to attend.

1		TO NOTE THOSE PRESENT AND TO RECEIVE ANY APOLOGIES:
2		MEMBERS' INTERESTS:
	a	To receive declarations of interest from Members relating to items on the agenda.
	b	To consider written requests for dispensations or interests (if any).
	c	To receive written statements from members expressing interests in agenda item.
3		TO RECEIVE ORAL OR WRITTEN REPORTS, AND AUTHORISE ANY ACTION:
	a	Police Report for May – 1. Criminal Damage.
	b	Cornwall Councillor Rowland O'Connor report - notes circulated prior to meeting.
	c	Clerk's report – notes circulated prior to meeting.
	i	Office Supplies - to approve and reimburse HH £29.99 for purchase of keyboard and mouse for the Samsung Galaxy Tab to use in conjunction with laptop at parish meetings.
	ii	Debit Card – to approve (Lloyds Bank form of words) “that the Parish Council applied to Lloyds Bank plc for the issue of business debit card to authorise user (Heather Hillman, Clerk/RFO) as determined by the PC from time to time. The card to be subject to the business debit card terms and conditions”. PC signatory to sign application.
	iii	Clerk's phone – to approve change of phone provider and potentially phone.
	iv	Clerk Handover – to approve invoice in the sum of £150 Mark Perkins IT services.
4		PUBLIC PARTICIPATION
5		MINUTES OF THE PARISH COUNCIL MEETING
	i	To Resolve that the Minutes of the meeting held on Wednesday 13 th May 2026 are an accurate record and duly signed by the Chair.
6		FINANCE & LEGISLATION
	a	Annual Return for the year ending 31st March 2026 (all documents circulated prior to meeting (AH)
	i	Internal Audit Report 2025/26 – Agree to authorise the Clerk to complete the Internal Audit Report Response in accordance with Clerk's response (AH) – as circulated.
	ii	Asset Register in support of figures on the accounting statements – to seek approval.

	iii	Accounting Statement 2025/26 – to seek approval.
	iv	Annual Governance Statement 2025/26 section 1 – to approve
	v	Annual Governance Statement 2025/26 section 2 – to approve
	vi	Earmarked Reserves as of 31 st March 2025 – to approve.
	vii	External Audit Conflict of Interest Form – to approve
	b	Financial Risk Assessment 2026/27 (previously circulated) – to approve
	c	Statement of Internal Control 2025/26 (previously circulated) – to approve
	d	To note any income received: Bank Interest 11 May £20.30, Beach Clean donations: £500, Burial Ground Memorial Fee £296.00 M Lee (awaiting further £12), Solar Park £3,847.44
	e	Accounts: To approve invoices for payment via online banking after the meeting (schedule previously circulated to Members). To note: £99.90 hand dryer purchased ahead of meeting min ref: 65/26 a(vii).
	f	Bank Reconciliation: to 28 th May circulated (prior to meeting). Difference £99.90 (see agenda item 6(e) above).
	g	i Clerk's overtime: AH £1048.20 for 60 hours (Feb & March) plus £1257.84 (April & May)
		ii Clerk's overtime: HH - £152.86 for 8.75 hours (May)
	h	Credit Card Summary for future dated payment schedule: Instant Ink £20.48; IONOS £1.20; MS 365 licence £84.99.
	i	Review of the Council's employment policies and procedures.
	i	Disciplinary Procedure (previously circulated) to approve
	i	Review of the Council's policy for dealing with the Social Media/Civility and Respect Guide and Policy supplement – to adopt as PC guide. press/media – to approve
	i	Press/Media Policy – to adopt new version
	ii	Communication Policy – to adopt new
7		PLANNING
	a	Pre-App Consultation in accordance with Local Council Protocol.
	b	Planning - new applications – to discuss and decide on response to Cornwall Council.
	i	PA26/03246 Applicant Mr F Green. Proposal: Application for Permission in Principle for the erection of one dwelling (minimum of 1, maximum of 1). Location: Land North of Seavista Mawgan Porth Hill Mawgan Porth Grid Ref 185018 / 66894.
	ii	PA26/03162 Applicant: Mr Steve Crosby. Proposal: Works to trees in a conservation area (TCA) works include Prune a yew to clear building. Location: Methodist Church Penpont St Mawgan. As this application is for works to trees in a Conservation Area, it will be decided under delegated authority.
	iii	PA26/03702 Applicant: Mrs Jennifer Shilton. Proposal: Non-material amendment in relation to decision notice PA25/02122 dated 30/06/2025. Location: Helvellyn, Tredragon Rd, Mawgan Porth.
	c	To consider planning applications received before meeting.
	d	To note Advice and Decisions by Cornwall Council:

	i	PA26/03110 Proposal: Non-material amendment in relation to decision notice PA24/08374 dated 01/04/2026 to amend the CIL phasing plan. Location: The Creamery Trevarrian Newquay Cornwall TR8 4AH
	ii	PA26/02136 Decided not to make a TPO (TCA apps) Works to oak to remove dead tree limb. Location: by ford, St Mawgan.
	iii	PA26/02280 Granted (CAADs, PIPs and LUs only) Location: Fair Rising Trenance Mawgan Porth TR8 4DB
	iv	PA26/02237 Granted (CAADs, PIPs and LUs only) Location: The Ranch Mawgan Porth Hill Mawgan Porth TR8 4AL
	v	PA26/01015 WITHDRAWN Location: St Roche Mawgan Porth Hill Mawgan Porth Newquay Cornwall TR8 4BN
	vi	PA26/01555 APPROVED Location: Land At The Shed Ox Lane St Mawgan TR8 4EU
	vii	PA26/01703 APPROVED Location: Kandahar, Trevarrian – Swimming Pool
	viii	PA26/01875 APPROVED Location: Garden House, St Mawgan. TPO Tree works.
	ix	PA25/02572 Granted Location: Land at Atlantic Heights. PIP for 8 dwellings.
	x	PA25/09322 Refused Location: Sheerwater, Trenance. Self build replacement dwelling.
	xi	PA26/03014 Discharge of Condition apps S52/S106 Land SW of Jacaranda, Retorrick Mill (Sun Haven) Submission of details to discharge Condition numbers 3 (CEMP), 6 (LEMP), 10 (Drainage), 12 (Contaminated Land Risk Assessment) and 17 (BNG Management) in respect of Decision Notice PA25/04001 dated 11/02/26
	e	To note Advice and Decision by Planning Committee.
	f	To note Advice and Decision by Planning Inspectorate.
		Town and Country Planning Act 1990 – Appeal Under S78 against refusal of a Householder Application. Appeal Reference: 609758. Cornwall Council ref: PA25/07846 Location: Carne Crest Trenance Mawgan Porth. Proposal: Extensions to existing dwelling including two storey side extension, single storey side and front extension, front roof extension, detached double garage and replacement double garage with store. Appeal Start Date: 20 May 2026
	g	5-day Protocol for Local Councils.
	i	PA26/02572 Land at Atlantic Heights. Proposal. Planning in Principle
	ii	PA26/01819 Westward. Full application – specifically converted garage.
	h	To discuss planning enforcement issues – to refer any new issues and updates, if any.
	i	EN24/00009 new case
	ii	EN25/00575 Step 4 in the Investigation & Enforcement process
	i	Planning Correspondence:
8		WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities:
	i	Table Tennis Table Installation + upgrade to outdoor bats – to approve additional expense to that approved under minute reference 65/26a(iii) in the sum of £99.32+VAT
	ii	Burial Ground – to approve memorial headstone for the late M Lee – plot B150

	iii	Carloggas defibrillator. To approve Duchy Defibrillators Ltd invoice for annual monitoring in the sum of £246.
b		Transport and Rights of Way:
	i	Maladyke
	ii	Local Maintenance Partnership 2026/27 Enhanced Scheme – to approve Clerk to seek a quote and written permission for works to 409/20/1 Off the Path to Winsor Lane and apply to LMP ES on that basis.
c		Beach and Environment:
	i	Accessible section shingle shift
	ii	Sluice Gate
d		Neighbourhood Plan
e		St Mawgan Community Hall
f		Closed Churchyard Legacy Mr Anthony Hinton
9		REPORTS FROM MEETINGS: None received.
10		CORRESPONDENCE RECEIVED: To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
	i	RTPI screen at Bus Stop St Mawgan/Newquay Airport NW bound
	ii	CAP meeting scheduled with Boardmasters organiser ‘Vision Nine’ end June. To agree issues to be raised on behalf of the PC.
	iii	LCAT (Local Climate Adaption Tool) workshop. Time, date & place TBC.
11		NOTICE OF ITEMS FOR THE NEXT AGENDA: (note – no decisions can be taken on any item raised under this heading).
12		CLOSE OF MEETING

Heather Hillman, & Angela Hayne - Parish Clerks

3rd June 2026