

St Mawgan-in-Pydar Parish Council

Wednesday 8th April 2026

Minutes of the Parish Council Meeting

held at Mawgan Porth Village Hall, 6.30pm

41/26		<p>To note those present and to receive any apologies: Cllr L McKenzie, Chair, Cllr D Carter, Vice-Chair, Cllrs. M Sterling, G Jennings, N Lobb, N shield, C Tyson, S Karkeek, J McLuskie, T Abell & J Latham.</p> <p>Apologies received from: Cllrs H Harris, & M Sterling</p> <p>In attendance: Parish Clerk Angela Hayne, Clerk-in-waiting, Heather Hillman, Cornwall Cllr R O'Connor and 3 members of the public.</p>
42/26		Members' interest
	a	To receive declarations of interest from Members relating to items on the agenda. Agenda item: 6c(i) PA26/01870 The Ranch – Cllr J McLuskie.
	b	To consider written requests for dispensations or interests (if any). None
	c	To receive written statements from members expressing interests in agenda item. None
43/26		To receive oral or written reports, and authorise any action
	a	Police Report - none
	b	<p>Cllr O'Connor report – circulated prior to meeting and features on Parish Council website under meetings</p> <p>In addition: News on potholes – 50 repair gangs 3987 down from 5296 a few weeks ago. Cllrs Karkeek and McKenzie highlighted failure time with not enough materials to complete repairs in one visit.</p> <p>Pro-active news request for transparency regarding PSO Cornwall Council flights to London and temporary accommodation pods enquiry.</p>
	c	<p>Clerk's report – All highlighted within the agenda, plus: Protocols on Communication Policy deferred to a future meeting seeking to include social media, Civility and Respect.</p> <p>i) To approve addition of Heather Hillman on Lloyds bank mandate. It was proposed, seconded and it was resolved to approve.</p> <p>ii) Retrospective approval sought for Flow Patrol invoice 06/06/25 - £144 It was proposed, seconded and resolved to give retrospective approval although reported at the June meeting on the Clerk's Report it was overlooked on the night.</p>
44/26		Minutes of the Parish Council Meeting
		To Resolve that the Minutes of the meeting held on Wednesday 11 th March are an accurate record and duly signed by the Chair. It was proposed, seconded and resolved to approve.
45/26		Public Participation
		Cllr J McLuskie left the meeting at this juncture
	i	Agents acting on behalf of Mr Dean Robson PA26/01870 The Ranch
		Cllr J McLuskie returned to the meeting
46/26		Planning
	a	Pre-App Consultation in accordance with Local Council Protocol. None
	b	Planning - new applications – to discuss and decide on response to Cornwall Council.

	i	PA26/01482 Applicant Mr & Mrs Bottger. Proposal: Extensions and alterations to dwelling, including side/rear extension to south east corner, basement addition, additions to the rear roof slope, landscaping to the rear garden, alterations to the driveway, addition of glass canopy over front door and a proposed bin store. (Alternative to planning permission PA25/01881). Location: Tamarisk Tredragon Road Mawgan Porth. It was proposed, seconded and resolved no objection
	ii	PA26/01015 . Applicant: Mr Alex Hayward. Proposal: Demolition of existing buildings and construction of two dwellings. Location: St Roche Mawgan Porth Hill Mawgan Porth. The meeting considered the potential impact on the setting of two, three storey dwellings and particularly on the nearby scheduled ancient monument of national significance, noting the objections from Historic England and two residents. It was proposed, seconded and resolved to object
	iii	PA26/01555 . Applicant: Rebecca Coleman. Proposal: Erection of two self-build affordable homes (Class C3) including setting out of domestic curtilages with variation of Condition 2 of decision notice PA24/05346 dated 26.03.2025. Location: Land At The Shed Ox Lane St Mawgan. It was proposed, seconded and resolved no objection.
c		To consider planning applications received before meeting.
		Cllr J McLuskie left the meeting at this juncture
	i	PA26/01870 . Applicant: Dean Robson. Proposal: Change of use of land to domestic curtilage associated with the dwelling known as 'The Ranch'. Location: The Ranch Mawgan Porth Hill Mawgan Porth. It was proposed, seconded and resolved to defer with a holding objection to allow for an extension of time to allow for the change of terminology in the application proposal and photographs.
		Cllr J McLuskie returned to the meeting
	ii	PA26/01819 . Applicant Mr and Mrs Curran. Proposal: Proposed refurbishment and alterations to dwelling including replacement porch and kitchen extensions, replacement of converted garage with ancillary outbuilding, the introduction of a swimming pool, and associated landscaping works Location Westward Trenance Mawgan Porth. It was proposed, seconded and resolved to defer to the May meeting.
	iii	PA26/01703 . Applicant Mr Daniel Steele. Proposal: Swimming pool with pump room Location Kandahar Trevarrian. It was proposed, seconded and resolved to defer to the May meeting.
	iv	PA26/02136 St Mawgan-in-Pydar Parish Council Hayne. Proposal: Works to Tree(s) within a Conservation Area (TCA) T20. Oak - remove dead branch Location: Trevelyan St Mawgan Newquay. If by 14 May 2026 the Clerk has not heard from case officer, then it is to be presumed that a TPO has not been placed on the trees and the PC may carry out the work in accordance with the notice. Noted.
d		To note Advice and Decisions by Cornwall Council:
	i	PA25/09500 APPROVED Location: Trevarrian Holiday Park Trevarrian Newquay Cornwall TR8 4AQ. Noted.
	ii	PA26/00372/PRE Closed - advice Trees. Location: Monterey Carloggas St Mawgan TR8 4EQ. Noted.
	iii	PA26/00270/PRE Closed - advice given . Location: Lanherne Cottage Penpont St Mawgan TR8 4ET. Noted.
	iv	PA26/01810 Closed - advice given . Street Record Carloggas St Mawgan (overhead lines). Noted.
	v	PA25/09627 APPROVED . Location: Former Marver Holiday Park Mawgan Porth TR8 4BB. Noted.
	vi	PA26/00385 APPROVED . Location: Cutty Sark Tredragon Road Mawgan Porth TR8 4DQ. Noted.
	vii	PA26/00176/PRE-Closed - advice given . Location: Polgreen Manor Polgreen St Mawgan TR8 4AG. Noted.

	viii	PA26/01126 REFUSED Applicant: Mr Andrew Watson. Proposal: Resurface existing track and hard standing with permeable recycled aggregate (road planings). Location: Land At Lanvean St Mawgan TR8 4EY. Noted that the applicant had received advice from Cornwall Council about particular sections of track that can be resurfaced as it is covered under permitted development.
	ix	PA24/08374 APPROVED Applicant: Mr Duncan Powell. Proposal: Redevelopment of site for a mixed-use scheme comprising 23no. dwellings and 2no. commercial buildings and associated works. Location: The Creamery Trevarrian TR8 4AH. Noted.
e		To note Advice and Decision by Planning Committee. None
f		To note Advice and Decision by Planning Inspectorate. None
g		5-day Protocol for Local Councils.
	i	PA26/00385 - Cutty Sark. To note - delegated decision “agree to disagree” with case officer’s decision.
	ii	PA25/09192 - Rose Meadow (missed off Agenda) – delegated decision to a strong “agree to disagree”.
h		To discuss planning enforcement issues – to refer any new issues and updates, if any.
		Cllr R O’Connor mentioned that he had a confidential update on an existing enforcement case. It was proposed, seconded and resolved that Cllr R O’Connor update the Members to that and other planning issues in closed session at the end of the meeting.
47/26		WORKING GROUPS - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities – CPRE Tree in remembrance W Corbett. The Clerk reported that Mr P Young-Jamieson approved and would like to see a flowering cherry by the hall. An area in the corner of the emergency exit had been identified as suitable. It was proposed, seconded and resolved to approve. Action: Clerk to notify CPRE.
	i	Playground – The Clerk reported that the annual RoSPA Playground inspection to take place this month. Cllr Carter reported that a grant bid had been unsuccessful for improvements to the inclusive equipment at the playground, but asked if the proposed table tennis table on the block paving could be provided out of PC funds held. Action: Clerk to re-price table tennis and bring quote for approval to a future meeting.
	ii	Playing Field drainage- update/report – The Clerk reported that she had contacted Clear Flow and P R Weldhen to ask for dates for the CCTV survey and clearing of the leat. The field has had a first maintenance cut. Cllr McLuskie reported that the main drain is blocked with no water coming out to the river. Action: Clerk to ask OJT to take a look at the new manhole cover for blockages.
	iii	Cemetery gates – invoice not received for payment to date.
	iv	Trevarrian Parish Noticeboard – The Clerk reported that the insurance claim due to storm damage has been settled by the PC’s insurers and the money on the bank account. A replacement noticeboard is on order with Greenbarnes Ltd (same style as that of Mawgan Porth). The OJT will take delivery and fix in place.
	v	Fountain Cleaner – notice in Dreckly placed. Gill Cass has volunteered.
	vi	Cornwall Council Chargeable Cleansing Bin Emptying Contract at St Mawgan and Mawgan Porth – to approve in the sum of £1,766.41 + VAT for the 4 PC owned bins: off Ball Lane, Winsor Lane, Off the Path and large bin Mawgan Porth old bus shelter. It was proposed, seconded and resolved to approve.

	vii	Cemetery Sexton's Hut – OJT reported broken window and leaking roof. Action: Chair to ask if staging is of use to the church/school. In the meantime, tarpaulin was suggested to cover the staging and the roof. Action: Clerk to ask OJT.
	viii	Mower Shed – to approve retrospective costs to Messrs Raby in the sum of £600 + VAT It was proposed, seconded and resolved to approve, with thanks for stepping in at short notice.
	ix	Burial Ground – Interment 08/04 B147 P Harvey + J Harvey ashes, 11/04 J Zimmer re-open grave space B145.
	x	Bus shelter Carloggas. The Clerk reported that JP Juleff has agreed to bracket safely a vintage bookcase for use as a book exchange. Also to utilise the storm damaged backing of the Trevarrian noticeboard for use as a general noticeboard inside the bus shelter.
	b	Transport and Rights of Way – Bolingey route opened. Noted.
	i	Maladyke remaining forms – now with the Clerk for submission to Countryside Access Team.
	ii	Trevarrian footpath – to note Church Close footpath open. Noted.
	iii	Worn section of highway between ford and playing field gate St Mawgan – Clerk reported that she is still awaiting report from Countryside Access Steward
	iv	North Steps handrail – Cllr J McLuskie reported that repairs and replacement had been undertaken.
	v	Old Bus shelter - the clerk reported that with thanks to Mike Farmer all the old bins and rubbish has been cleared taking at least two full days work. Cllr Carter has offered to paint the interior prior to the area being used for the Dunies. A working party to help would be appreciated so that the exterior could be painted at the same time.
	c	Beach and Environment – shingle accessible section. The Clerk reported that the area has eroded over the winter months. Action: Cllr Lobb to ask Mr Broome if he is prepared to shift shingle from the south side of the beach to the accessible entrance as in the past for remuneration.
	i	Build-up of sand at old bus shelter Mawgan Porth – The Clerk reported that a street cleansing request had been logged, attended and cleared.
	d	Trees – PA26/ 02136 old oak by playground gate dead limb reported. Exception notice applied for so that this may be removed within CA. Noted.
	e	Neighbourhood Plan – The six-week Regulation 14 consultation ended on 23 rd March, with a satisfactory level of responses. Next step is to take account of all the feedback, produce a response report and amend the plan accordingly without altering the overall objectives of the plan. Following this, a Consultation document summarising how the plan was developed and a Basic conditions statement will be formulated to explain how the plan meets all the policy and legal requirements. Feedback will be available to the public via the PC and NP websites and social media in due course.
	i	Regulation 14 Consultation
	f	St Mawgan Community Hall – Cllr Carter has submitted a Denzell Downs Community Benefit Fund for the cost of the additional eight sound baffles for the main hall, wall display boards for the back room and an external noticeboard. The Hall is being used for livestream of Dave Taylor's funeral on April 17 th – thanks to Mike for liaising with David Bray for setting this up.
48/26		Finance & Legislation
	a	To note any income received: Bank Interest £17.75; Reserved Grave Space (non-parishioner) B146 - £1,163.00 including reserved slate marker; Reserved Grave Space and marker (parishioner) A304 £422.50; Burial Fee B147 £371, Re-Open Grave Space B135 £386.00; Reserved Ashes Plot (non-Parishioner)

		£779; Beach Clean Donations £850.00; HMRC VAT repayment 2025 £423.75; Zurich Insurance Claim: £1366.56 (Trevanrian Noticeboard).Noted.
	b	Bank Reconciliation – to note ahead of preparations for end of financial year 2024-25 internal and external audit. (previously circulated).
	c	To approve invoices for payment via online banking after the meeting, (schedule previously circulated to Members) including Viking UK Ltd Archive Boxes in the sum of £39.76. It was proposed, seconded and it resolved to approve.
	i	Credit Card purchases to feature on future dated payment schedule: Total: £48.16 - IONOS £25.18, HP Ink £22.98.
	d	Safeguarding Policy – final version to be brought to another meeting
49/26		Reports from Meetings
		Cllr D Carter attended on behalf Parish Council to an invitation to view the three new fire appliances at the airport.
50/26		Correspondence Received - To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
	i	Freedom of Information Request – in relation to costs for judicial review land adj Garden House. Information provided and request fulfilled. Noted.
	ii	1) Removal of graffiti from road signs and signposts 2) Repair of broken signposts and refixing of missing 'arms' Action: further details sought.
	iii	Cornwall Council Public Realm and Re-introduction of Weed Treatment Information (previously circulated).Noted.
	iv	Cornwall Council Proposed Diversion of Part of Public Footpath 2 At “Coastguard Cottages” in the Parish of Mawgan-in-Pydar. Noted.
	v	CALC & NALC Annual Membership Subscription 2026/2027 – to approve in the sum of £525.20 + VAT. It was proposed, seconded and resolved to approve.
	vi	National grid emergency preparedness in severe storm – St Mawgan Community Hall and Church have agreed to make available the buildings in a severe situation. Noted.
		Exempt Business: To Resolve to invoke Standing Order 3(d) that in accordance with Public Bodies (admission to meetings (Act 1960 as amended by S100 Local Government Act (LGA) 1972), the press and the public be excluded from the meeting during consideration of the following matters on the grounds that they may involve the likely disclosure of exempt information.
		The remaining member of the public left the meeting at this juncture.
		Enforcement and planning issues report from Cllr R O’Connor preceded item a) At the request of Members. It was proposed, seconded and it was resolved that a letter be sent to Head of Planning Department, Louise Wood regarding Parish Council concerns. Cllrs N Lobb, T Abell, J McLuskie left after the first item in closed session
51/26		Clerk’s Contract of Employment
	a	Salary paid 1 st of calendar month (in arrears) by Standing Order, with expenses and additional hours featuring on monthly payment schedule payment via BACS – to approve. It was proposed, seconded and resolved to approve. Draft contract circulated to staffing committee for approval.
52/26		Notice of items for the next Agenda: (note – no decisions can be taken on any item raised under this heading).
53/26		Close of meeting: Meeting closed at 8.30pm

PAYMENT SCHEDULE

Name	Details	£	Minute reference
H P Instant Ink	Paper & Ink Subscription	28.98	
IONOS Cloud	Email Services	1.20	
Vodafone Ltd	Mobile Phone & tablet March	19.56	
Lloyds Bank	Bank Charges	4.25	
Eon	Bier Shed electric standing charge	9.76	
Cornwall Council	Burial Ground Rates 1 st half	366.53	
A Hayne	Clerk's Salary NI & Expenses	1098.05	
Viking Office Ltd	Office Supplies	39.76	48/26c
NEST	Employer/Employee Pension	36.98	
HMRC	NI Contributions	94.70	
Cornwall ALC Ltd	Subscription 2026/27	615.05	50/26v
T Roberts	St Mawgan Toilet clean and bins	777.62	
Reef Water Sol Ltd	Water Hygiene Services St Mawgan	23.48	
SWW	Water Charges toilets	64.83	
T P Tree Services Ltd	Maintenance Contract	700.00	
M R Construction	Mower Shed Clearing and Levelling	720.00	47/26a(viii)
TOTAL		£4600.75	

Date of Next Meeting: Wednesday 13th May 2026 at St Mawgan Community Hall, 6.30pm
ANNUAL MEETING

Signed as a true record of the meeting13 May 2026