

# St Mawgan-in-Pydar Parish Council

Wednesday 11 February 2026

Meeting to be held at Mawgan Porth Village Hall

commencing 6.30pm

## AGENDA & SUMMONS

Members of the Public & Press are welcome to attend

014/26		<b>To note those present and to receive any apologies:</b> Chair Cllr LMckenzie, Vice-Chair Cllr D Carter, Cllrs. M Sterling, G Jennings, N Lobb, N shield, C Tyson, S Karkekk, J McLuskie & J Latham. <b>Apologies received from:</b> Cllrs T Abell, H Harris, <b>In attendance:</b> Parish Clerk Angela Hayne, Cornwall Cllr R O'Connor and 1 member of the public
015/26		<b>Members' interest</b>
	a	To receive declarations of interest from Members relating to items on the agenda. Cllr N Lobb agenda item 6b(i) <b>PA25/09500</b> .
	b	To consider written requests for dispensations or interests (if any). None
	c	To receive written statements from members expressing interests in agenda item. None
016/26		<b>To receive oral or written reports, and authorise any action</b>
	a	Police Report – 1.Criminal Damage to business in last 30 days (05/02)
	b	Cllr O'Connor report – circulated prior to meeting and uploaded to the website In addition, gave sincere respects to Cllr K Towell who recently died. Taken a seat on the Standards Committee.
	c	Clerk's report - circulated prior to meeting and included within the agenda.
017/26		<b>Minutes of the Parish Council Meeting</b>
		To Resolve that the Minutes of the meeting held on Wednesday 14 <sup>th</sup> January are an accurate record and duly signed by the Chair. It was proposed, seconded and <b>resolved</b> to approve.
		<b>Cllr N Lobb left the meeting at this juncture</b>
018/26		<b>Public Participation</b>
	i	Jamie Phillips in respect of 6b(i) <b>PA25/09500</b>
		Members showed their gratitude for the benefit the club brings to the community.
019/26		<b>PLANNING</b>
	a	Pre-App Consultation in accordance with Local Council Protocol.
	b	Planning - new applications – to discuss and decide on response to Cornwall Council.
	i	<b>PA25/09500</b> Applicant: Mr Jamie Phillips St Mawgan Football Club Proposal: Erection of floodlight masts and lights at St Mawgan Football Club to achieve promotion. Location: Trevarrian Holiday Park Trevarrian Newquay. It was proposed, seconded and <b>resolved</b> to approve.
		<b>Cllr N Lobb rejoined the meeting</b>
	ii	<b>PA26/00385</b> Applicant: Mr Ian Cross. Proposal: Proposed construction of a small single-storey side extension with associated minor alterations. Location: Cutty Sark Tredragon Road Mawgan Porth It was proposed, seconded and <b>resolved</b> to object as the proposal built to the boundary wall is in conflict with the (draft) Neighbourhood Plan.
	c	To consider planning applications received before meeting.
	i	<b>PA26/00604 Applicant:</b> Applicant: Angela Hayne St Mawgan-in-Pydar Parish Council. Proposal: Re-roofing, including structural repairs, and removal of existing chimney from community hall roof. Location: St Mawgan Community Hall Penpont St Mawgan. Following completion of documents supporting the application by agents acting on behalf of the Parish Council, the Clerk formally submitted the application.

	ii	<b>PA26/00176/PREAPP</b> Pre application advice for erection of an enclosed ancillary recreational outbuilding within the domestic curtilage of Polgreen Manor. Noted.
d		To note Advice and Decisions by Cornwall Council:
	i	<b>PA25/07354 APPROVED.</b> Location: Land West Of Gluvian Flamank Farm Mawgan Porth TR8 4BG. Noted.
	ii	<b>PA25/05771 APPROVED</b> Mawgan Porth Surf Life Saving Club Construction of Surf Life Saving Club and associated works. Noted.
	iii	<b>PA26/00088/PRE Closed</b> - advice given Applicant:- Mr Dean Robson Location:- The Ranch Mawgan Porth Hill Mawgan Porth Newquay Cornwall TR8 4AL Proposal Do I need planning permission for proposed modification of an outbuilding refused under lawful development application PA25/07509. Noted.
e		To note Advice and Decision by Planning Committee.
		<b>PA25/04001</b> Applicant: Sun Haven Holiday Park Ltd. Proposal: Use of Land for the Stationing of 28no. holiday lodges with associated landscaping and infrastructure. Location: Land South West Of Jacaranda Retorrick Mill Newquay TR8 4BQ The Hearing on 9 <sup>th</sup> February was attended by Chair, & Cllr R O'Connor. Planning Committee approved the application. Thanks were extended to Cllr Rowland for his diligence in trying to protect the AGLV from further development.
f		To note Advice and Decision by Planning Inspectorate.
g		5-day Protocol for Local Councils. PA25/07918 Hylton. 1. Agree to Disagree (Case officer is minded to approve the application).
h		To discuss planning enforcement issues – to refer any new issues and updates, if any.
	i	Closure of enforcement case <b>EN23/01082</b> Land below St Roche. Enforcement notice served 6 <sup>th</sup> March with 6 months to clear the site (unless appeal lodged).
020/26		<b>WORKING GROUPS</b> - to receive reports (if any), and agree any necessary action and expenditure:
	a	Amenities – to approve invoice in the sum of £675.00: £280 playground repairs, Bier House doorjamb repair, collect and fit backboard to Bier House for electricity meter, playing field drain clear and rod all drains around community hall and length of field by roadside £270.
	i	Playground – no report this month
	ii	Playing Field drainage- to approve Clear Flow to undertake camera survey and report in the sum of £110.00per hour and £100.00 fixed fee for report and footage. It was proposed, seconded and <b>resolved</b> to approve. The Clerk reported that it was anticipated that a section of broken pipe will be revealed to require replacement following OJT pre-inspection (above).
	iii	Cemetery: to note burial of the late Bradley Hendy on 3 <sup>rd</sup> February Plot A302. Noted.
	b	Transport and Rights of Way – Trevarrian: Whilst the clerk was on annual leave, Cllr Shield had emailed the National Trust to ask for their footpath sections to be cut. He has also been in contact with South West Water about sewage pushing out of the pumping station by Beacon House. A fleet of tankers was sent out to pump out and reduce the flow as high flow was causing the issue. He also reported this to the Environment Agency. The footpath by Beacon House – residents have complained about excessive water collecting at the top of this path. This has been reported to SWW and the EA, but so far has not been addressed.
	i	Maladyke – Definitive Map and Statement of Public Rights of Way Public Path User Forms are in hand.
	ii	Speedwatch Group for St Mawgan, Tregurrian boundary and Mawgan Porth – two members of the public have shown interest to date. The Clerk mentioned that at least five persons are required for a group to be enabled.
	iii	Blue Camera Device on pole opposite Sand Dunes, Trenance. <b>Action:</b> Clerk to ask Highways what is its purpose.
	iv	Bridge on footpath off Ball Lane – The Clerk has reported worsening deterioration of the structure to Countryside Access, again. Steward to investigate.
c		Beach and Environment –
	i	RNLI request to site container for their equipment on the PC owned disabled access – letter circulated prior to the meeting. Concerns were raised for a) siting a container on the beach entrance and b) the lack of alternative solutions to their problem. <b>Action:</b> To request a further site visit including representative from Mawgan Porth Surf Life Saving Club.

	ii	Storm Ingrid and Chandra effects and update. The Clerk reported that a site visit had taken place with the EA accompanied by George Williams. All reports of flooding/sewage received by the Clerk had been forwarded to Helen Fincham (CAP) and on to Cornwall Highways department to enable a countywide flood analysis.
		<b>Cllr M Sterling left the meeting at this juncture due to another commitment.</b>
	d	Neighbourhood Plan –
	i	Regulation 14 – The Chair confirmed that the six-week Regulation 14 consultation commenced on Monday 2 <sup>nd</sup> February and will run until 23 <sup>rd</sup> March. The first of the drop-in sessions at Trevarrian Holiday Park took place on 7 <sup>th</sup> February. The next ones being Monday 16 <sup>th</sup> February-1pm-4pm at St Mawgan Community Hall and Wednesday 25 <sup>th</sup> February 5pm – 8pm at Mawgan Porth Village Hall. Drop-in sessions have been publicised via noticeboards, posters, Dreckly, social media and Neighbourhood Plan website to which there is a link from the Parish Council website and via fliers and leaflets. A copy of the draft plan and all the supporting materials are available on the website along with a link to the feedback survey – and to copies for printing if people prefer to fill in a hard copy. The Chair continued, that thanks to volunteers and Dreckly distributors, either the A5 eight page information leaflet or a single page flier, has been delivered to all households in the parish.
	ii	To approve payment of £196 for 200 A5 Leaflets and 2 x A4 Development Plan books and 14 A2 posters. It was proposed, seconded and <b>resolved</b> to approve.
	iii	To approve payment of £Neighbourhood Plan booklets and response boxes in the sum of £216.00 It was proposed, seconded and <b>resolved</b> to approve.
	e	St Mawgan Community Hall –
	i	to approve payment of £234.00 for planning application fee. It was proposed, seconded and <b>resolved</b> to approve retrospectively.
	ii	Ecology Trigger List – to approve bat surveys and mitigation statement in the sum of £907.50 +VAT It was proposed, seconded and <b>resolved</b> to approve.
021/26		<b>FINANCE AND LEGISLATION</b>
	a	To note any income received: Bank Interest (9 Feb) £20.91, Burial Fee £556 (Hendy A302). Noted.
	b	To approve invoices for payment via online banking after the meeting, (schedule previously circulated to Members including credit card statement).
	c	Digital and Data Compliance for the Annual Governance and Accountability Return (AGAR) Assertion 10 (replacing Assertion 3) which requires councils to prove proper data protection and IT governance – focusing on, mandating council-owned domains, accessible websites (WCAG 2.2 AA), UK GDPR compliance.
	i	IT Policy – to approve as previously circulated. It was proposed, seconded and <b>resolved</b> to approve.
	ii	Data Protection Policy – the 2018 Parish Council Policy covering data processing/mapping and risk assessment has been reviewed by the Clerk. Amendments to the Parish Council website now have a link on every page to the policy. The Clerk said that she would plan appropriate training ensuring staff and members are trained on data protection principles and practices. The Clerk confirmed that appropriate and secure technical and organisational measures have always been in place to protect personal data from breaches.
	iii	Freedom of Information and Transparency – The Parish Council has procedures for Subject Access Requests and data breaches under 2019 policy (reviewed).
	d	Safeguarding Policy – to approve draft previously circulated. Action: It was proposed, seconded and <b>resolved</b> to defer item to merge this draft and the Community Hall Safeguarding Policy. <b>Action:</b> Clerk to check if there should be DBS requirements for Parish Council contractors and report back at a future meeting.
022/26		<b>REPORTS FROM MEETINGS</b>
		Boardmasters Licensing Meeting attended by Cllr G Jennings, Cllr R O’Connor on 14 <sup>th</sup> January 2026 and Cllr L McKenzie online. Increase of permitted volume contested by Cllr O’Connor.
023/26		<b>CORRESPONDENCE RECEIVED</b> - To note and discuss (if appropriate) the correspondence received since the last meeting and any associated actions and expenditure:
		<b>Exempt Business:</b> To Resolve to invoke Standing Order 3(d) that in accordance with Public Bodies (admission to meetings (Act 1960 as amended by S100 Local Government Act (LGA) 1972), the

		press and the public be excluded from the meeting during consideration of the following matters on the grounds that they may involve the likely disclosure of exempt information.
024/26		<b>CONTRACTS</b>
	a	Maintenance and Footpath Contracts – tenders invited for 2026/27.
	B	Clerk’s post – interviews to take place on Thursday 19 <sup>th</sup> February
025/26		<b>Notice of items for the next Agenda:</b> (note – no decisions can be taken on any item raised under this heading). Halls Donations 2026. Safeguarding Policy. Internal Auditor.
026/26		<b>Close of meeting 8.15pm</b>

**Schedule of Payments – see below**

Name	Details	Total	minute reference
HP Instant Ink	Ink & Paper Office Supplies	10.98	
IONOS cloud	Mail business mailbox 21/01-20/04 + DNS Pro	19.16	
Planning Applications	St Mawgan Community Hall Planning Application	234.00	020/26e(i)
Vodafone	Mobile Phone & Tablet January	18.51	
Lloyds Bank	Bank Charges debited on or after 17 Feb	4.75	
A Hayne	Clerk’s salary & Expenses January	1068.80	
NEST	Employer & Employee Pension Contributions	36.98	
HMRC	Employer & Employee National Insurance	94.70	
T Roberts	Toilet Cleaning and Playing Field Bins (January)	777.62	
Odd Job Team	various: playground, bier house and drains P/F	675.00	
Dr Liz McKenzie	printing & response boxes Neighbourhood Plan	216.50	
Edyvean Printers	Neighbourhood Plan Leaflets & 2 books	196.00	
Glanville’s St Columb	set of toilet keys	20.00	
SLCC	Annual Membership	200.00	008/26(d)
<b>Total:</b>		<b>£3,573.00</b>	

**Date of Next Meeting: Wednesday 11<sup>th</sup> March 2026 at St Mawgan Community Hall, 6.30pm**

**Signed as a true record of the meeting .....11 March 2026**

